

Documents Required Prior to Attending the Meeting, Proxy Forms, Registration and Voting

Documents Required Prior to Attending the Meeting

1. For Natural Person

1.1 Self-Attending

Shareholders must sign and submit the Registration Form with barcode to the company's officers at the meeting.

- **Thai Nationality** The identification card of the shareholders issued by government authorities, e.g. the identification card, governmental identification card, including the evidence of name or last name's change (if any).
- **Non-Thai Nationality** The passport of the shareholder.

1.2 Proxy

Shareholders must sign and submit the Registration Form with barcode to the company's officers at the meeting.

- **Thai Nationality / Non-Thai Nationality**
 1. Proxy Forms in the form as attached to the Notice to Shareholders, completely filled up and signed by the Shareholder and the Proxy.
 2. Certified true copy of valid identification card or passport of the Shareholder.
 3. Certified true copy of valid identification card or passport of the Proxy.
 4. To present identification card of the Proxy.

2. For a Juristic Person

Shareholders must sign and submit the Registration Form with barcode to the Company's officers at the meeting.

2.1 A Juristic Person registered in Thailand

1. Proxy forms in the form as attached to the Notice to Shareholders, completely filled up and signed by the authorized director(s) of the Shareholder and the Proxy.
2. Copy of the Certificate of Incorporation issued within 60 days by Department of Business Development, Ministry of Commerce, certified by the authorized director(s) of the Shareholder.

3. Certified true copy of valid identification card of authorized director(s) signing the Proxy Form.
4. Certified true copy of identification card of the Proxy.

2.2 A Juristic Person registered outside Thailand

1. Proxy forms in the form as attached to the Notice to Shareholders, completely filled up and signed by the authorized director(s) of the Shareholder and the Proxy.
2. Copy of Certificate of Incorporation (or by-law document) certified by the authorized director(s) of the Shareholder.
3. Certified true copy of passport the authorized director(s) who signed the Proxy Form.
4. Certified true copy of valid identification card or passport of the Proxy.
5. To present identification card or passport of the Proxy.

Proxy Forms

The following three Proxy Forms specified by the Department of Business Development, Ministry of Commerce have been submitted to Shareholders together with the Notice;

- **Form A** : General Proxy Form (Simple Form)
- **Form B** : Specific Proxy Form (recommended)
- **Form C** : For Foreign Shareholders Appointing Custodian in Thailand

Shareholders who will not be able to attend the meeting may appoint a person as your Proxy as follows:

- (1) Complete **only one** of the above Proxy Forms.
- (2) Authorize a person to attend and vote at the meeting on your behalf by specifying the name with details of a person to be your Proxy or authorize anyone of the following Directors of the Company to be your Proxy:
 1. Mr. Anek Pana-apichon Independent Director
 2. Mr. Pramoad Phornprapha Independent Director
 3. Mr. Chanond Sophonpanich Independent Director
- (3) Affix the Baht 20 stamp duty with specifying the date of Proxy Form across such stamp duty. For your convenience, the Company will facilitate in affixing the stamp duty when registration to attend the meeting.

Allocation of shares to several Proxies to vote in the meeting is not allowed.

Registration for Meeting

The Company's officers will be present for registration to attend the meeting not less than 1 hour before the meeting or from 8.00 hours at Pinnacle 1-2 room 4th Floor Intercontinental Hotel 973 Ploenchit Road Lumpini Pathumwan Bangkok 10330 Thailand. Please refer to the map attached.

Voting

1. For the voting and vote counting procedures at the meeting, shareholders have the right to vote according to the number of shares held, wherein one share is equal to one vote. For each agenda item, each shareholder is eligible to cast his/her vote, to approve, disapprove or abstain from voting. No split voting is allowed. Exceptions are made for proxy holders of foreign investors who appoint custodians in Thailand to keep their clients' securities.
2. For the agenda 5 the election of directors in replacement of those who retire by rotation the Shareholders may separately vote for each director.
3. For the agenda 2 this agenda shall not be determined by votes since it is only a report for shareholders' acknowledgement.
4. In order to count the vote results for each agenda, the Company will count only the votes as disapproval and abstentions and deduct from the total votes of shareholders and proxies recorded in advance.
5. The shareholders who have entrusted their proxies to Independent Directors to attend the meeting and cast their votes on their behalf, would have their votes cast according to their wishes. The result of voting for each agenda item will be announced and shown on the screen during the course of the meeting.